

INFORMATION FOR AUTHORS

Pakistan Oral & Dental Journal is a peer-review journal published quarterly a year. It is bringing out 2 editions. One, usual print edition which is in your hand, and the online OJS edition: www.podj.com.pk. The journal accepts original research reports, reviews, case reports, short scientific communications, letters to the editor, commentaries and obituaries.

Manuscript submission: Manuscripts, should be prepared following uniform requirements for manuscripts submitted to biomedical journals as approved by the International Committee of Medical Journal Editors (www.icmje.org) (one hard copy and a soft copy) must be double-spaced and in English. Both British and American spellings are acceptable. The manuscript must be accompanied by a cover letter stating that the submitted work has not been published before and is not being considered for publication elsewhere and that if approved after review it will not be withdrawn (authors will lose security deposit). The cover letter should also state that the particulars of authors namely qualifications, designations, addresses are accurate. This must also include the full postal address, telephone, fax, and e-mail of the first author. Acknowledgement of receipt is made by e-mail. Authors from foreign countries may submit their manuscripts electronically to the editor's email. In this case, the manuscript must be sent as a Microsoft Word attachment, with tables and references included as part of the Word text. Graphics/photographs have to be attached as jpg files.

Publication Charges: An article submitted for publication in this journal undergoes technical review, peer review, editorial review and then if accepted is sent for pre-publication proof checking and for printing and electronic publishing. Minimum publication charges for a manuscript are Rs 12000 upto 4 printed pages in the journal (in case of overseas US \$220). Rs1500/- extra will be payable for each additional page (in case of overseas US \$27). Charges for photographs, films, and illustrations are additional. Article should accompany the pay order for the said amount drawn in favor of "Pakistan oral and Dental Journal". If the article is not approved, Rs 4000 will be deducted as service charges and balance amount will be refunded. For clarification Email: driqbal7@gmail.com

Conversion to OJS Platform: Pakistan Oral & Dental Journal has been converted to an OJS platform. Once the archive of 'Pakistan Oral & Dental Journal' is fully available then its indexing process is likely to start. Indexing & ISI master list services take almost a year for reviewing & monitoring the journal before accepting the journal in their data base. When achieved will take the status of journal high. But that is putting heavy financial load on the journal. Authors will be beneficiaries. Journal is compelled to increase the publishing charges w.e.f June 2018 issue.

Plagiarism: Manuscripts are screened for plagiarism using special software and those found guilty or involved in publication misconduct are liable to be black listed, and their security deposit may be forfeited.

Disclosure: Regarding source of funding and conflict of interest if any besides approval of the study from respective ethics committee/institution should be taken care of.

Conflict of Interest: Conflict of interest refers to a situation that has the potential to undermine the impartiality of an author because of the possibility of a clash between the author's self-interest and professional interest or public interest. All authors are required to disclose any financial and personal relationships with other people or organizations that could inappropriately influence (bias) their work. Examples of potential conflicts of interest include employment, consultancies, stock ownership, honoraria, paid expert testimony, patent applications, and grants/funding. Acknowledging conflict of interest means that the reviewers and readers are made aware of the competing interests.

Manuscript preparation: Research articles are normally divided into following sections: Title page, Abstract, Introduction, Methodology, Results, Discussion, Acknowledgement (if any) and References. At least 25% References (citations) must be from the journals which are currently covered by Thomson Reuters & Index Medicus to provide coverage of world's best journals. The editor reserves the right to edit all accepted manuscripts for clarity, conciseness and scientific style.

Methodology: Describe precisely how the study was carried out. Provide information about the sample of subjects, patients, materials or whatever was being studied, design of study and how it was executed. Include the method(s) of analysis of data that were used, and where relevant, mention the reliability of the methods of measurement.

Results: Describe data relevant to the objective(s)/hypothesis of the study in the form of text, tables and/or figures. The text summarizes the most important data presented in the tables/figures. Do not repeat all the contents of the tables/figures. Also describe the results of analysis of information (statistical tests).

Discussion: Illustrate the main findings of the study and how the findings compare with present and past knowledge. Describe possible reasons for any disagreement, and the author(s) interpretation of the results of the study. It may also include discussion of the materials and methods employed. Avoid repetition of the results. Mention implications of your findings, and any limitations of the study. Include any recommendations for future research based on your findings.

Conclusion(s): Number statement of your main findings. Conclusion(s) should relate directly to the aims and objectives of the study.

References: References should be numbered consecutively in the order in which they appear in the text. Identify references in texts, tables, and legends by Arabic numerals in superscript. The journal follows the Vancouver (now known as ICMJE) style of referencing. Avoid reference to "unpublished observations", "personal communications" and papers not yet accepted for publication.

Tables: Should be numbered consecutively in Arabic numerals (e.g., Table 1, Table 2, etc.), with each table typed on a separate page and with due attention to the proportions of the printed page. Do not document same data in tables and graphics.

Illustrations: All graphs, drawings, and photographs are labeled as figures and should be sequentially numbered in Arabic numerals (e.g., Fig 1, Fig 2, etc.). Each figure must be on a separate page and each must have a caption. In case of photographs, write the figure number and caption at the back of each photograph with top side indicated by an arrow sign. All captions, with necessary references should also be typed together on a separate page.

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